

**DATE: FEBRUARY 24, 2016**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. SHAGER, MR. FRANK, MR. STANDISH, MR. KELLOGG**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:00 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the February 17, 2016 Board of Contract and Supply meeting were approved on a motion by Mr. Shager and seconded by Mr. Standish and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

Bids were opened for the Refurbishing of the Ross Park Carousel. Six bids were opened and read and forwarded to the Parks Department on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored.

THIRD ORDER OF BUSINESS: CONTRACT RENEWAL:

A one year contract renewal with Tyco Simplex Grinnell for the servicing and maintenance of the time clocks and sprinkler alarm system at City Hall and Central Garage in the amount of \$2,900.00 was approved on a motion by Mr. Standish and seconded by Mr. Kellogg and unanimously favored. Funds are available in A1620.54610 and A1640.54610.

A one year contract renewal with Kraft Power inspect and servicing of the backup generators at City Hall, Central Garage and Water Plant in the amount of \$4,514.85 was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored. Funds are available in A1620.54610, A1640.54610, FX8310.54410 and G8120.54620.

FOURTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 4 in the amount of \$2,467.79 with LeChase Construction for the Terminal Pumping Station Project at the BJCJSTP was approved on a motion from Mr. Kellogg and seconded by Mr. Standish and unanimously favored. Funds are available in HX8150.500200.J11FF.

Contract History Original \$:	\$	656,000.00
Change Order no 1:	\$	time only
Change Order no 2:	\$	time only
Change Order no: 3	\$	pending
Change Order no: 4	\$	<u>2,467.79</u>
Contract Amount to date:	\$	658,461.79

Change order no. 5 in the amount of \$1,922.18 with LeChase Construction for the Terminal Pumping Station Project at the BJCSJP was approved on a motion from Mr. Kellogg and seconded by Mr. Standish and unanimously favored. Funds are available in HX8150.500200.J11FF.

Contract History Original \$:	\$	656,000.00
Change Order no 1:	\$	time only
Change Order no 2:	\$	time only
Change Order no: 3	\$	pending
Change Order no: 4	\$	2,467.79
Change Order no: 5	\$	<u>1,922.18</u>
Contract Amount to date:	\$	660,383.97

FIFTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

A rejection of the bid that was posted on 2/12/16 for the Rehab of the South Washington Street Bridge due to a timing issue of when the bid was approved to be posted was approved on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored. With the rejection of the bid posting the Engineering Department is requesting permission to advertise again for Bids for the South Washing Street Pedestrian Bridge Rehab and this was approved on a motion by Mr. Standish and seconded by Mr. Shager and unanimously favored.

SIXTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval to repair DPW Vehicle B-218 in the amount of \$18,721.19 by Stadium International a licensed repair shop for this make vehicle was approved on a motion by Mr. Standish and seconded by Mr. Kellogg and unanimously favored funds are available in A1640.54450.

SEVENTH ORDER OF BUSINESS: PERMISSION TO DISPOSE OF:

An approval auction off obsolete DPW and Water Department vehicles and equipment was approved on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored.

EIGHTH ORDER OF BUSINESS: ADD ON AWARD RECOMMENDATION:

An Award recommendation for running of the City's adult softball leagues was made to the low qualified proposal submitted by Dustin Wilson at a price to pay the City of \$1.00 per game at each field was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:12 A.M. on a motion from Mr. Shager and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply